

GOVERNMENT OF ANDHRA PRADESH  
SCHOOL EDUCATION DEPARTMENT

Memo No.ESE02-12021/52/2025-EST 2-CSE, Dated:26-06-2025

Sub: School Education Department – Conduct of official meetings during school hours – Derailment of classroom instruction – Certain instructions issued – Regarding.

Ref: Academic Calendar for all schools for the year 2025-2026.

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It has come to the notice of the undersigned that the Inspecting Authorities i.e., Regional Joint Director of School Education (RJDSEs), District Educational Officers (DEOs), Deputy Educational Officers (Dy.EOs) and Mandal Educational Officers-I & II, are convening meetings with Headmasters of Primary, Upper Primary, and High Schools, as well as with the Teachers of Single Teacher Primary Schools, during school hours (i.e., 09:00 A.M. to 04:00 P.M.). Such practices are resulting in the disruption of classroom teaching, thereby hampering the learning process and adversely affecting the academic progress of students.

2. The primary responsibility of the Inspecting Officers is to ensure the continuity and quality of classroom instruction. Conducting administrative or official meetings during instructional hours is contrary to this objective and has a negative impact on students academic development.

3 . In view of the above, all Regional Joint Directors of School Education and District Educational Officers/District School Educational Officers in the state are hereby strictly instructed to direct the Deputy Educational Officers and Mandal Educational Officers-I & II under their jurisdiction **not to convene any physical meetings or reviews with Headmasters or Teachers of any category of schools during school hours under any circumstances, except in cases of urgency**

4. Any deviation from the above instructions will be viewed seriously and necessary action will be initiated against the concerned officials as per existing rules in force.

VIJAY RAMA RAJU V  
Director of School Education

To

All Regional Joint Directors of School Education in the State.

All District Educational Officers in the State.

Copy to the Secretary to Government, School Education Dept., A.P., Secretariat, Velagapudi., Amaravati.

Copy to all Collectors and Dist.Magistrate in the State.

Copy to the State Project Director, Samagra Shiksha, A.P., Vijayawada, Patamata.

SC.

Digitally signed by  
VIJAY RAMA RAJU V  
Date: 26-06-2025  
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