

**GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION DEPARTMENT**

Memo.No. ESE02-13021/4/2024-E-VII Dated:09.01.2025

Sub:- School Education - Strengthening of School Education - Withdrawal of G.O.Ms.No.117 - Establishment of Model Primary Schools in each Gram Panchayat and Reapportionment of Teaching Staff across various managements i.e Government, Zilla Parishad/Mandal Parishad Schools and Municipal Schools - Preparatory Guidelines - Issued.

Ref:- 1. G.O.Ms.No.84 SE Dept Dt.24.12.2021.
2. G.O.Ms.No.117 SE (SER.II) Dept, Dt.10.06.2022.
3. G.O.Ms.No.128 SE (SER.II) Dept, Dt.13.07.2022
4. G.O.Ms.No.60 SE (SER.II) Dept, Dt.23.06.2023.
5. G.O.Ms.No.84 MA & UD(D1) Dept Dt.24.06.2022.
6. Govt. Memo.No.2671542/Ser.II/A.2/2025-1 SE Dept Dated.08.01.2025

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With reference to the instructions issued by the Government vide reference 6th cited, all the Regional Joint Directors of School Education and District Educational Officers are aware that Government, vide reference 1st cited, has restructured and relocated the existing Anganwadi Centres and existing non-residential schools run by the State Govt., Mandal Parishad, Zilla Parishad, Municipal and Tribal Welfare Departments schools from the academic year 2021-22 for optimum utilization of infrastructure and human resources, as outlined below:

- (i) Satellite Foundational School (PP1 & PP2)
- (ii) Foundational School (PP1, PP2, Class 1st & 2nd)
- (iii) Foundational School Plus (PP1, PP2, Classes 1st to 5th)
- (iv) Pre-High School (Classes 3rd to 7th or 8th)
- (v) High School (Classes 3rd to 10th)
- (vi) High School Plus (Classes 3rd to 12th)

2. Consequent on restructuring of schools, the 3rd, 4th, and 5th classes of 4731 Primary schools were mapped to 3,348 Upper Primary & High Schools within a 1 K.M radius by providing subject teachers, subject to the availability of classrooms and infrastructure. Accordingly, 2,43,540 students from classes 3rd, 4th, and 5th were mapped to the 3,348 Upper Primary and High Schools.

3. Accordingly, the Government, vide G.O.2nd to 4th cited, issued norms for the reapportionment of teaching staff under various managements viz., Government, Zilla Parishad/ Mandal Parishad Schools. As a result:

- Many students have enrolled in private schools
- The dropout rate in Government schools has increased
- The mapping process has increased the workload of teachers in Pre-High Schools and High Schools.

4. Meanwhile, the Government, vide reference 5th cited, entrusted the supervision and administrative responsibilities of the Municipal schools to the School Education Department, in line with the system followed for Government & Panchayat Raj Schools.

5. The Government of Andhra Pradesh, with a concept of long-term planning and recognizing the difficulties in implementing G.O.117, decided to bring the 3rd, 4th and 5th classes back from High Schools to Primary Schools with the following aims

- To increase enrollment
- To reduce dropout rates
- To improve the quality of education
- To prepare students to become global citizens with bright future

To achieve these objectives, the Government is focusing on strengthening the infrastructure of all Government schools under the *Mana Badi: Mana Bhavishyathu* program and streamlining various schemes such as the *Dokka Seethamma Mid-Day Meal Program*, *Talliki Vandanam*, and *Dr. Sarvepalli Radhakrishnan Vidyarthi Mitra*.

6. In addition to the above, the authorities conducted several meetings with stakeholders to revamp the existing structure of schools and have considered their suggestions on the following:

- A. Categorization of schools
- B. Accessibility
- C. Workload

I. Primary Schools (1st to 5th Classes)

- a) There are 32,596 Foundational and Foundational Plus schools spread across 13,325 Gram Panchayats and wards in Municipalities in the state, resulting in an average of 2 to 3 schools per Gram Panchayat or Municipality.
- b) This has led to school-going children in Gram Panchayats and Wards in Municipalities being scattered across more than two schools, resulting in an increased number of schools with low enrollment. According to the latest UDISE data, only 17% of Foundational and Foundational Plus schools have an enrollment of more than 60 students, while the remaining 83% of schools are running with less than 60 enrollment. This imbalance adversely affects the academic standards of students and increases the dropout rate.

To address the above setbacks:

- i. The following structure of Primary Schools in the state is proposed:
 - a. Satellite Foundational School (PP1 & PP2), run by the Women & Child Welfare Department.
 - b. Foundational School (PP1, PP2, Class 1st & 2nd);
 - c. Model Primary School (PP1, PP2, Classes 1st to 5th);
 - d. Basic Primary School (PP1, PP2, Classes 1st to 5th);
- ii. Establishment of Foundational School by integrating co-located Anganwadi Centers with primary school or by relocating nearby Anganwadi Centers for ensuring seamless Early Childhood Care and Education (ECCE), in coordination with Women & Child Welfare Department, subject to feasibility.
- iii. Establishment of Model Primary School in Gram Panchayats/Wards in Municipalities with student enrollment of 60 and above, having sufficient infrastructure, by providing one teacher per class.

Exception: In areas where natural or artificial barriers exist, only Basic Primary School will function.

Note: 1) In normal cases, Model Primary School shall be established based on student enrollment.

2) In exceptional cases, the School Management Committees (SMCs) may propose the location of Model Primary School based on factors such as the central location, the local community needs, prevailing social conditions and available infrastructure.

Scenario 1: Gram Panchayat 1**Initial Conditions: As per G.O 117**

S.No	School	Enrolment	Classes	Teachers
1	MPPS No 1	25	1 st to 5 th	2
2	MPPS No 2	15	1 st to 5 th	1
3	MPPS No 3	13	1 st to 5 th	1
4	MPPS No 4	15	1 st to 5 th	1
5	MPPS No 5	21	1 st to 5 th	2
6	ZPHS	468	3 rd to 10 th	17

Revised Scenario

1. **Upgrade MPPS No.1** to a **Model Primary School** with an increased enrollment of 146 students. Enrolment includes shifting of 105 students from ZPHS (Classes 3rd to 5th) and 16 students from other 4 MPP Schools (3rd to 5th). The school, equipped with 2 pucca and 1 semi-pucca buildings, 5 teachers will be allocated to ensure quality education.

2. Upon Shifting of Students studying 3-5 Classes, **MPPS No.2 will be converted** into a **Foundational School**, retaining 12 students of Class 1st and 2nd. One teacher shall be provided as per RTE norms.

Similarly, Convert MPPS No:3,4,& 5 as foundation Schools retaining Students Studying 1&2 Classes with one teacher as per RTE norms

3. **ZPHS** remains as Regular **High School** with Classes 6th to 10th, with an enrollment of 463 students on shifting of 3rd to 5th class students to Model Primary School.

Revised School Structure in Gram Panchayat 1

S. No	School	Enrolment	Classes	Teachers	Alternate Model
1	MPPS No.1	146	PP1, PP2 and 1 st to 5 th	5+ 1 (PSHM)	Model Primary School
2	MPPS No.2	12	PP1, PP2, 1 st and 2 nd	1	Foundational School
3	MPPS No.3	10	PP1, PP2, 1 st and 2 nd	1	Foundational School
4	MPPS 4	11	PP1, PP2, 1 st and 2 nd	1	Foundational School
5	MPPS 5	15	PP1, PP2, 1 st and 2 nd	1	Foundational School
6	ZPHS	463	6 th to 10 th	14	High School

Scenario 2: Gram Panchayat 2 Initial Conditions: As per G.O 117

S. No	School	Enrolment	Classes	Teachers
1	MPPS No.1	84	1st to 5th	3
2	MPPS No. 2	40	1st to 5th	2
3	MPPS No.3	21	1st to 5th	2
4	ZPHS	525	6 to 10	16

Revised Scenario

1. **MPPS No.1**, with ample infrastructure and an enrollment exceeding 60 students, will be upgraded into a **Model Primary School**. Upon Upgradation, enrollment increases to 110 students by shifting of 26 students (Classes 3rd to 5th) from MPPS No.2 & 3. Five teachers will be allocated to this Model Primary School to ensure quality education.
2. Upon Shifting of Students studying 3-5 Classes to Model Primary School, **MPPS No.2 will be converted** into a **Foundational School**, retaining 14 students of Class 1st and 2nd along with

Pre-Primary children studying in mapped Anganwadi Centres (PP1 and PP2). One teacher shall be provided as per RTE norms.

3. **MPPS No.3**, located in a habitation separated by a highway, will be converted into a **Basic Primary School**. It retains 21 students in Classes 1st to 5th and will be allocated 2 teachers to meet the RTE norms and ensure accessibility.
4. **ZPHS** remains unchanged as a **High School**, with 525 students in Classes 6th to 10th with 16 teachers.

Revised School Structure in Gram Panchayat 2

S. No	School	Enrollment	Classes	Teachers	Alternate Model
1	MPPS No.1	110	PP1, PP2, 1 st to 5 th	5	Model Primary School
2	MPPS No. 2	14	PP1, PP2, 1 st and 2 nd	1	Foundational School
3	MPPS No.3	21	PP1, PP2, 1 st to 5 th	2	Basic Primary School
4	ZPHS	525	6 th to 10 th	16	High School

II. Upper Primary Schools (1st to 8th Classes)

There are 3,156 Upper Primary Schools in the state. Currently only 20% of these Schools have more than 60 students in 6th, 7th and 8th classes, while remaining 80% of these schools with an enrollment of below 60 students. This adversely affects the academic standards of students and thereby increasing the dropout rate in higher classes. It has become extremely difficult to provide the required subject teachers to the Upper Primary Schools as the enrollment in 6th, 7th and 8th classes doesn't meet the RTE norms.

To address the above setbacks:

- i. Downgrade the Upper Primary Schools into Primary Schools where the enrollment in 6th, 7th and 8th classes is less than or equal to 30 by shifting the students to nearby High Schools.
- ii. Upgrade the Upper Primary Schools as High Schools, where the enrollment in 6th, 7th and 8th classes is greater than or equal to 60.

Note :- For classes 6th, 7th and 8th with an enrollment between 31 and 59 students, this may be reviewed on a case-by-case basis to determine whether the existing Upper Primary School should be downgraded or upgraded.

Exception:-

1. If there are any natural / artificial barriers, and no High school is available within the radius of 3 KMs, the Upper Primary School may continue to function or transport allowance may be provided to the students.

2. If Upper Primary School is to be continued, Secondary Grade teachers shall be provided as per RTE norms.

Scenario 3: Gram Panchayat 3
Initial Conditions: As per G.O 117

S.No	School	Enrolment	Classes	Teachers
1	MPUPS No.1	61	1 st to 8 th	5
2	MPPS No.1	22	1 st to 5 th	2

Revised Scenario

1. **MPUPS No.1** downgraded to **Model Primary School** with 45 students in Classes 1st to 5th and 5 teachers will be allocated. The left over 16 students in Classes 6th to 8th will be shifted to nearby High School, located within 3 kilometres.
2. **MPPS No.1** will be converted into a **Foundational School**, by retaining 13 students in Classes 1st and 2nd with 1 teacher. The remaining 9 students in Classes 3rd to 5th in this school will be shifted to the above Model Primary School.

Revised School Structure in Gram Panchayat 3

S.No	School	Enrolment	Classes	Teachers	Alternate Model
1	MPPS No.1	54	PP1, PP2, 1st to 5th	5	Model Primary School
2	MPPS No.2	13	PP1, PP2, 1 st and 2 nd	1	Foundational School

III. High Schools (6th to 10th classes)

There are **5,471 high schools** in the state, of which **297 high schools** with an enrollment of less than or equal to **75 students**.

At present,

- a) No Head Master and SA (PE) posts are allotted in Schools where the enrolment is less than 93, causing inconvenience in school administration
- b) A Second section is permissible in 9th and 10th classes only when enrollment exceeds 60 students. This practice negatively impacts the evaluation of students learning outcomes.

To address the above setbacks:

- i. A second section will be sanctioned if the enrollment reaches 54 and above in a class. Thereafter, an additional section will be sanctioned for the increase of every 40 students in each class (e.g., at 94, 134, 174, and so on).
- ii. Head Master and SA (PE) posts will be allocated to schools where the total student enrollment in classes 6th to 10th exceeds 75.

Exception:- Only surplus PETs in the district will be allotted to the schools where the enrollment is less than or equal to 75, if available.

7. In view of the circumstances explained above, the following decisions have been made for strengthening of School Education

- Withdrawal of G.O.117
- Establishment of Model Primary Schools in each gram panchayat by providing one teacher per class.
- Downgrade the Upper Primary Schools into Primary Schools where enrollment is less than or equal to 30 in 6th, 7th and 8th classes by mapping the students to nearby High Schools
- Upgrade the Upper Primary Schools as High Schools, where the enrollment in 6th, 7th and 8th classes is greater than or equal to 60.

8. Hence, the following structure is proposed to strengthen the School Education:

S. No	School Structure in G.O.117	Proposed School Structure
1	Satellite Foundational School (PP1 & PP2)	Satellite Foundational School (PP1 & PP2) run by Women & Child Welfare Department
2	Foundational School (PP1, PP2, Class 1 & 2)	Foundational School (PP1, PP2, Class 1 st & 2 nd)
3	Foundational School Plus (PP1, PP2, Classes 1 st to 5 th)	Basic Primary School (PP1, PP2, Classes 1 st to 5 th)
4	Pre-High School (Classes 3 rd to 8 th)	Model Primary School (PP1, PP2, Classes 1 st to 5 th)
5	High School (Classes 3 rd to 10 th)	High School (Classes 6 th to 10 th)
6	High School Plus (Classes 3 rd to 12 th)	

9. In view of the above, the following preparatory guidelines are issued for restructure of Schools and reapportionment of teaching staff among various managements i.e Government, Zilla Parishad, Mandal Parishad and Municipal Schools **on paper** to aim to optimum utilization of resources, improve access to quality education and to create a robust system to meet the needs of students effectively. The reapportionment of posts/teachers of Government, Zilla Parishad, Mandal Parishad and

Municipal Schools shall be taken up by the Director of School Education duly considering the enrollment as per UDISE data as on 31.12.2024.

- i. The following Mandal level and Cluster level committees have to be constituted for identifying the potential schools for developing Model Primary Schools in each Gram Panchayat or Municipal Ward, in consultation with the School Management Committees (SMCs). The identification process should be based on a comprehensive study of local conditions, school potential and community consultations.

Sl.No	Mandal level Committee	
1	MPDO/Municipal Commissioner,	Member
2	Tahsildar	Member
3	CDPO- ICDS	Member
4	Mandal Educational Officer - II	Co-Convenor
5	Mandal Educational Officer - I	Convenor
Sl.No	Cluster Level Committee	
1	Mandal Educational Officer - I	Member
2	Mandal Educational Officer - II	Member
3	Supervisor- ICDS	Member
4	Cluster Headmaster	Convenor

- ii. Map the 3rd, 4th, and 5th Class students from High Schools to Model Primary Schools/ Basic Primary Schools.
- iii. The Upper Primary Schools with a total enrollment less than or equal to 30 students in Classes 6th, 7th and 8th should be downgraded to Model / Basic Primary Schools duly shifting the students from 6th, 7th and 8th Classes to nearby High Schools.
- iv. The location of the Model Primary School should be based on student enrollment and available infrastructure. This decision should be validated through a School Management Committees of respective schools.
- v. If sufficient infrastructure is not available to establish a Model Primary School in one campus, the school can be operated in two campuses, with PP1, PP2, Class 1st and 2nd in one campus and Classes 3rd, 4th, and 5th in another campus in coordination with the Women & Child Welfare Department.
- vi. If the Upper Primary Schools having an enrollment greater than or equal to 60 students in Classes 6th, 7th and 8th, upgradation of Upper Primary schools to High School can be taken up from the upcoming Academic year.
- vii. The existing High School system shall be continued as usual.
- viii. The entire process should be done duly ensuring student accessibility, geographical challenges, natural barriers and artificial barriers such as canals and highways, to avoid disruption to students' education.

ix. The District Educational Officer shall prepare proposals as per the norms appended (Annexure) to this order.

10. Therefore all the Regional Joint Directors of School Education and District Educational Officers in the state are instructed to coordinate with all field functionaries, Mandal/ Cluster Level Committees and School Management Committees for the restructuring of schools. The District Educational Officer shall consolidate the data and submit the same under signed.

Vijay Rama Raju. V
Director of School Education

To

All the District Educational Officers in the State.

All the Regional Joint Directors of School Education in the State.

Copy to

All the District Collectors in the State.

The Director, Women Development & Child Welfare, A.P, Guntur.

The Commissioner, Panchayat Raj & Rural Development, A.P., Tadepalli.

ANNEXURE
NORMS FOR REAPPORTIONMENT OF TEACHING STAFF

I (a). Foundational School (PP1, PP2, 1st and 2nd classes):

1. 1 to 30: 1 SGT.
2. From 31 -60: 2 SGTs: As per RTE

I (b). Basic Primary School (PP1, PP2, Classes 1st - 5th):

1. 1 to 20: 1 SGT.
2. From 21 -60: 2 SGTs: As per RTE

I (c). Model Primary Schools (PP1, PP2, Classes 1st - 5th):

1. School enrollment more than or equal to 60, one teacher per class i.e., minimum 5 teachers shall be provided.
2. If enrollment is greater than 120, one Primary School Head Master post will be allotted.
3. If enrollment is greater than 150, for every additional 30 students, one more SGT will be provided.

Exception 1: Where ever natural barriers/ artificial barriers exist, then only Basic Primary School will function in those places.

Exception 2: Model Primary School will be considered even though the enrollment is 45-60 in some exceptional cases.

Note: 1) In normal cases, Model Primary School shall be established based on student enrollment.

2) In Exceptional cases, the School Management Committee (SMC) may propose the establishment of a Model Primary School based on factors such as its central location, the local community's needs, prevailing social conditions and available infrastructure.

II. Upper Primary Schools (Class 1st -7th /8th)

II. (a). Downgrade Upper Primary Schools as Model/ Basic Primary Schools

- 6th, 7th and 8th classes enrollment is less than or equal to 30 shall be downgraded to Model/ Basic Primary school and 6th, 7th and 8th classes students shall be shifted to nearby High Schools.

II. (b). Upgrade Upper Primary Schools as High Schools:

- If 6th, 7th and 8th classes enrollment is greater than or equal to 60, shall be upgraded as High School.

Note:- For classes 6th, 7th and 8th with an enrollment between 31 and 59 students, this may be reviewed on a case-by-case basis to determine whether the existing Upper Primary School should be downgraded or upgraded.

Exception: If there are any natural barriers/ artificial barriers and if any High school is not available within the radius of 3 KMs, either the Upper Primary School may function or transport allowance may be provided to the students. Wherever Upper Primary School is to be continued, Secondary Grade teachers will be allocated as per RTE norms.

III High Schools (Class 6th to 10th)

Sections	TEACHERS								
	HM	SA T	SA H	SA E	SA M	SA PS	SA BS	SA SS	TOTAL
5	1	1	1	1	1	1	1	1	8
6	1	1	1	1	2	1	1	1	9
7	1	2	1	2	2	1	1	2	12
8	1	2	1	2	2	1	2	2	13
9	1	2	2	2	2	2	2	2	15
10	1	2	2	2	2	2	2	2	15
11	1	2	2	2	3	2	2	2	16
12	1	2	2	2	3	2	2	2	16
13	1	3	2	3	3	2	2	2	18
14	1	3	2	3	3	2	2	3	19
15	1	3	2	3	3	3	3	3	21
16	1	3	2	3	4	3	3	3	22
17	1	3	3	3	4	3	3	3	23
18	1	3	3	3	4	3	3	3	23
19	1	3	3	3	4	3	3	3	23
20	1	4	3	4	4	3	3	4	26
21	1	4	3	4	5	3	3	4	27
22	1	4	3	4	5	4	3	4	28
23	1	4	3	4	5	4	4	4	29
24	1	4	3	4	5	4	4	4	29
25	1	4	4	4	6	4	4	4	31

- The High Schools having enrollment ≥ 76 Head Master and SA(PE)/PET post will be allotted.
- The High Schools having enrollment ≤ 75 , Senior most School Assistant shall act as Head Master. Only surplus PETs in the district will be allotted to these schools, if available.
- If the enrollment is greater than 400, the second SA(PE)/PET post will be allotted and third SA(PE)/PET post will be allotted from 751 enrollment. Afterwards for every 350 students additional SA(PE)/PET will be allotted.
- One Music/ Art & Drawing/ Craft post will be allocated to High Schools as per enrollment based on the availability of posts.

- Vocational Instructors will be allocated to High Schools where ever the trades exist, as per the enrollment based on the availability of posts.
- Every panel grade Headmaster has to teach any one of the subject from 6th to 10th class (not less than 8 periods per week).
- School Assistant (Special Education) will be allocated in schools as per the enrollment of Children with Special Needs (CwSN).

Note:- If there are two SA(PE) posts sanctioned in school, one SA(PE) must be female.

The following Steps are to be followed -

(i). Cluster Level Committee:

- Step 1:** The Cluster Level Committee shall convene a meeting with all Headmasters (HMs) in the cluster to discuss the implementation of these guidelines.
- Step 2:** The Cluster Level Committee shall consider the Gram Panchayat as a unit for finalizing schools.
- Step 3:** The Mandal Level Committee and Cluster Level Committee shall sit together to complete the paperwork required for identifying the number of Model Primary Schools, Basic Primary Schools, Foundational Schools, Upper Primary Schools, and High Schools at both the Gram Panchayat and Mandal level.
- Step 4:** The Cluster Level Committee will explain the school structure to the parents and obtain the consent from parents of students in Classes 3rd to 5th (in High Schools with Classes 3rd to 10th /12th) regarding their admission to nearby Model Primary School/ Basic Primary School.
- Step 5:** The Cluster Level Committee will explain the school structure to the parents and obtain the consent from parents of students in Classes 6th to 8th (in Upper Primary Schools with enrollment less than or equal to 30) regarding their admission to nearby High Schools.
- Step 6:** Review case-by-case basis wherever the classes 6th, 7th and 8th with an enrollment between 31 and 59 students, and decision may be taken to determine whether the existing Upper Primary School should be downgraded or upgraded.
- Step 7:** If there are any natural barriers/ artificial barriers and if any High school is not available within the radius of 3 KMs, either the Upper Primary School may function or Transport allowance may be provided to the students.
- Step 8:** Conduct School Management Committee (SMC) meetings to identify schools with sufficient infrastructure to establish Model Primary Schools in Gram Panchayats / Wards in Municipalities with more than one primary school.
- Step 9:** The location of Model Primary Schools shall be based on enrollment and infrastructure.

- Step 10:** More than one Model Primary School shall be permitted in a Gram Panchayat / Ward in Municipalities, if any other school(s) is having an enrollment greater than or equal to 60 students.
- Step 11:** If sufficient infrastructure is not available to establish a Model Primary School in one campus, the school can be operated in two campuses, with PP1, PP2, Class 1 and Class 2 in one campus and Classes 3rd, 4th, and 5th in another campus.
- Step 12:** Where ever natural barriers/ artificial barriers exist or if it is not feasible to establish Model Primary School, then only Basic Primary School will function in those Gram Panchayats/Habitations.
- Step 13:** In Gram Panchayats where a Model Primary School is established, all remaining schools within one KM radius will function as Foundational Schools.
- Step 14:** Assess the feasibility of upgrading Upper Primary Schools (with 60 or more students in Classes 6th to 8th) to High Schools, considering available infrastructure and land.
- Step 15:** Publish the draft restructuring of School lists, Gram Panchayat wise and call for objections from all SMCs and finalize the restructuring of School lists, Gram Panchayat wise and submit the lists to Mandal Level Committee.

(ii). **Mandal Level Committee:**

- Step 1:** Mandal Level Committee shall convene a meeting with all Cluster Level Committees to discuss the guidelines regarding the reapportionment.
- Step 2:** Collect the data from all Cluster level committees with respect to Model Primary Schools, Basic Primary Schools, Foundational Schools, Upper Primary Schools and High Schools.
- Step 3:** The Mandal Level Committee once again call for objections from all SMCs on the above restructuring of School lists and finalize the number of Model Primary Schools, Basic Primary Schools, Foundational Schools, Upper Primary and High Schools to be established in that mandal.
- Step 4:** Mandal Level Committee shall consolidate all cluster level data in the mandal and submit the same to the District Educational Officer concerned.

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