

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR,  
SAMAGRA SHIKSHA, ANDHRA PRADESH, AMARAVATI  
PRESENT: Sri. S. Suresh Kumar, I.A.S.,**

**Rc. No. SS-21021/112/2022-IED & KGBV-SSA Dated:  
09/09/2022**

Sub:- APSS - KGBVs - Engaging Cooks against the vacant posts of Cooks, Asst. Cooks, Watch Women and Sweepers in all the KGBVs - on Daily wages basis for the academic year 2022-23 - certain Guidelines issued - Regarding.

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The attention of all the District Educations Officers and Ex-Officio Project Coordinators and Additional Project Coordinators, Samagra Shiksha in the State are invited to the subject cited and they are informed that, there are vacancies Cooks, Asst. Cooks, Watch Women and Sweepers in the KGBVs. Further it is informed that, the academic year 2022-23 has been started from 5<sup>th</sup> July 2022, there is a dire need to fill the vacancies of Cooks, Asst. Cooks, Watch Women and Sweepers in all the KGBVs in the State.

In view of the above, all the District Educational Officers & Ex- Officio Project Coordinators, and Additional Project Coordinators, Samagra Shiksha, in the state are hereby permitted to engage Cooks, Asst. Cooks, Watch Women and Sweepers for the Academic year 2022-23 on daily wages basis. The Cooks, Asst. Cooks, Watch Women and Sweepers shall be engaged in the existing clear vacancies of Cooks, Asst. Cooks, Watch Women and Sweepers only duly verifying the qualifications and eligibility in transparent manner. The payment of remuneration for Cooks, Asst. Cooks, Watch Women and Sweepers shall be made on daily wages basis @ 7000/- per month.

All the District Educational Officers & Ex-officio Project Coordinators and Additional Project Coordinators are hereby instructed to engage the Cooks, Asst. Cooks, Watch Women and Sweepers duly following the guidelines as follows.

- a. The process of engaging the Cooks, Asst. Cooks, Watch Women and Sweepers shall be commenced from 01.09.2022 and shall be

completed by 15.09.2022 and the compliance report along with details of appointed shall be submitted to this office on or before 18.09.2022.

- b. All the Cooks, Asst. Cooks, Watch Women and Sweepers now appointed shall be female. However, they shall possess the requisite qualifications of the post as follows.

Sl. No	Designation	Qualification
1.	Cook	Must have passed 7 <sup>th</sup> class Examinations.
2.	Asst. Cooks	Must have passed 7 <sup>th</sup> class Examinations.
3.	Watch Women	Must have passed 7 <sup>th</sup> class Examinations or its equivalent.
4.	Sweepers	Must have passed 7 <sup>th</sup> class Examinations.

- c. District Level Committee is to be constituted for selection of the Cooks, Asst. Cooks, Watch Women and Sweepers as follows and shall be appointed on approval of the District Level Committee only:
- District Collector - Chairman
  - District Educational Officer - Member
  - Additional Project Coordinator - Member Convener
  - GCDO, Samagra Shiksha - Member
  - Principal of the concerned KGBV - Member
- d. The APCs shall make arrangements for identifying existing vacancies in all KGBVs of their concerned districts and shall invite applications as per school wise and post category wise.
- e. After scrutinizing the applications duly verifying the qualifications and eligibility in transparent manner, all the eligible applications shall be submitted to the District Level Committee for approval. If more than one application is received against a post, the District Level Committee shall confirm one application only after conducting all the eligible.
- Date of Birth
  - Marks obtained in 7<sup>th</sup> class.
- f. The Cooks, Asst. Cooks, Watch Women and Sweepers now appointed

against the existing vacant posts in all the KGBVs are purely temporary on daily wages basis for the academic year 2022-23 only and they will continue till the vacancies are filled as per norms or till the end of the academic year 2022-23 whichever is earlier and it should be clearly mentioned in the letter of engagement.

- g. The remuneration for Cooks, Asst. Cooks, Watch Women and Sweepers appointed against existing vacant Cooks post shall be paid on daily wages basis @ Rs.7000/- (Rupees Seven thousand only) per month.
- h. The remuneration of the Cooks, Asst. Cooks, Watch Women and Sweepers now appointed shall be met from the Salary intervention. Its responsibility of the DPCs the APCs in the State to furnish the data regarding the Cooks, Asst. Cooks, Watch Women and Sweepers engaged in the KGBVs to the State office and to obtain the Budget Estimations and releases.

The District Educational Officers & Ex-officio Project Coordinators and Additional Project Coordinators in the State are directed furnish the compliance report to this office regarding the guest faculty engaged in the KGBVs for the year 2022-23.

The receipt of these proceedings shall be acknowledged.

**S Suresh Kumar  
Commissioner**

To  
All the District Educational Officers & Ex-officio Project Coordinators,  
Samagra Shiksha  
All the Additional Project Coordinators Samagra Shiksha in the State.

Copy to District Collectors for favour of information and necessary action